TENANT VACATING NOTICE TO WALKOM REAL ESTATE

Walkom Real Estate

Property Management Department PO Box 1799 NEWCASTLE NSW 2300 Email: rentals@walkom.com.au PROPERTY ADDRESS: I / We (Insert Tenant Name) hereby give ____ DAYS notice (see below for minimum notice period) of my/our intention to vacate the above property on the following date ______. I/We authorise Walkom Real Estate to accompany potential tenants while inspecting the property in our absence if we are unable to be contacted. Yes / No My/Our forwarding address and phone number will be: Forwarding Address Forwarding Phone Number DATE SIGNED BY TENANT

IMPORTANT PLEASE READ BELOW

NOTICE PERIOD REQUIRED

Walkom Real Estate will confirm in writing to you when we receive any notice to vacate.

14 Days Notice:

14 days notice, can be given if your <u>lease has not expired</u> and your notice is given at least 14 days prior to the date the lease expires.

21 Days Notice:

21 days notice, can be given if your lease **has** expired.

Lease break:

Please contact your Property Manager so they can assist you with your individual requirements relating to breaking your lease agreement. Phone 02 49748900 or email rentals@walkom.com.au

